



Submission Surrey Heath Local Plan (2019-2038)

Regulation 22 Consultation Statement Update



December 2024

Surrey Heath Borough Council
Knoll Road, Camberley GU15 3HD
planning.consultation@surreyheath.gov.uk



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Please tell us what format you need. It will help us if you say what assistive technology you use.



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2. Introduction

- 2.1. This Consultation Statement Update (CSU) sets out the publication arrangements and information on respondents who commented on the Surrey Heath Pre-Submission Local Plan (2019 – 2038): (Regulation 19). It has been prepared in accordance with Regulation 22 (c) (v) of the [Town and Country Planning \(Local Planning\)\(England\)Regulations 2012 \(Local Plan Regulations\)](#). In relation to the Pre-Submission or Regulation 19 publication this requires Surrey Heath Borough Council to submit a statement setting out the following to the Secretary of State:
- the number of representations made; and
 - a summary of the main issues raised by those representations.
- 2.2. This CSU should be read in conjunction with the Summary of Main Issues and Surrey Heath Borough Council’s summary response, December 2024 (available through links from the Council’s [Local Plan](#) webpage) which fulfils the requirement above. It should also be read in conjunction with the [Consultation Statement, August 2024](#) published alongside the Pre-Submission Local Plan which sets out how the Council engaged with stakeholders up to the point of the Pre-Submission Local Plan and how the results of that engagement have been considered.
- 2.3. The Publication stage of preparing the Local Plan allows interested parties to comment on the Pre-Submission Plan, the Sustainability Appraisal, the Policies map and supporting evidence before it is submitted to the Secretary of State for independent examination. The Council sought views on whether the Plan was legally compliant, had met the duty to cooperate and on whether the Plan was ‘sound’ – i.e. had met the four tests of soundness – namely whether the Plan is positively prepared, justified, effective and consistent with national policy.
- 2.4. The Council’s [Executive](#) agreed the publication of the Pre-Submission Local Plan on 17th July 2024, and this was endorsed by a [Full Council](#) meeting on the same evening.
- 2.5. The Publication methods set out in Section 2 below are consistent with the requirements of Regulation 19 (a) and (b) of the Local Plan Regulations and with the Councils [Statement of Community Involvement](#) (SCI), 2020. The following extract from Table 2 in the SCI sets out the requirements at the Pre-Submission or Regulation 19 stage:



Table 1: Extract of Publicity arrangements set out in the Statement of Community Involvement.

Activity	Involvement & Notification What we will do	When will you be involved?	How will you be involved?
<p>Publication of a Local Plan</p>	<p>Make Submission Documents and statement of the representations procedure available for inspection in accordance with Regulation 35 and send to statutory consultation bodies.</p> <p>Send to general consultation bodies invited to make representations under Regulation 18:</p> <p>A statement of the representations procedure:</p> <p>A statement of the fact that the Submission documents are available for inspection and of the places and times at which they can be inspected.</p>	<p>Specific and general consultation bodies will be notified of the consultation period prior to the publication of the document.</p> <p>The consultation will run for a period not less than 6 weeks.</p>	<p>Documentation to be published on the website and where possible, adhering to government legislation and guidance such as social distancing, at the Council’s principal office, local libraries and parish council offices.</p> <p>Any person may make representations about a local plan which the local planning authority proposes to submit.</p>



2.16. The Council has a legal duty to cooperate with prescribed bodies. The Council has set out how it considers that it has met the duty to cooperate up to publication of the Local Plan in the [Duty to Cooperate Compliance Statement](#), July 2024. This has been updated through a separate Duty to Cooperate Update document, December 2024 which sets out how engagement has continued with the prescribed bodies up to Submission. These documents are available from the Council's [Local Plan webpage](#).

2.17. The Council has also undertaken the preparation of further evidence since the publication of the Local Plan. These have involved further stakeholder engagement as follows:

Strategic Flood Risk Assessment, 2024 – this has involved engagement with the Environment Agency and Surrey County Council.

Indoor and Built Facilities Assessment – this has involved engagement with Sport England and relevant sporting bodies.

Strategic Land Availability Assessment – this has involved a Call for Sites in September 2024 with 69 stakeholders predominantly comprising landowners and developers.

Water Cycle Study – this has involved engagement with the Environment Agency and Thames Water.



3. Publication Arrangements

- 3.1. The Pre-Submission Local Plan was published for a six week period starting from noon on Wednesday 7th August and ending at noon on Friday 20th September 2024.
- 3.2. The Council's Local Plan webpage dedicated to the new Local Plan process was updated to make information on the Pre-Submission Local Plan publication available (see Appendix 1) and the publication was promoted through a banner on the Council's website homepage. The Local Plan page linked to the Council's Local Plan consultation portal (Inovem) homepage (see Appendix 2) which hosted the publication documents and core background evidence. This also included an FAQs section and provided the link to make on-line comments.
- 3.3. Comments could be made online via the Inovem consultation portal or by completing a representations form which could either be downloaded and emailed to the Council once complete or printed and returned as a paper copy. This, and the structure of the online form were informed by the Planning Inspectorate (PINS) model response form and the need to seek comments as to whether the Local Plan was considered to be legally compliant and sound. [Guidance notes](#) were produced to help respondents complete their representations and a Statement of Representations Procedure and Statement of Fact were made available.
- 3.4. The [Local Plan Evidence page](#) was also updated to include any new or updated evidence that had been prepared since the Regulation 18 Draft Local Plan consultation.
- 3.5. Hard copies of the following documents were also placed at the Council offices in Camberley, Camberley library, Bagshot Village Community Library and Lightwater library as well as at Bisley, Chobham, Westend and Windlesham Parish Council offices on 5th or 6th August 2024:
 - Surrey Heath Pre-Submission Local Plan (2019 – 2038): (Regulation 19)
 - Sustainability Appraisal
 - Sustainability Appraisal Non-Technical Summary
 - Paper Policies map
 - Mapping booklet
 - Equalities Impact Assessment
 - Consultation Statement and Appendices
 - Duty to Cooperate Compliance Statement
 - Statement of Representations Procedure and Statement of Fact



- Representations Guidance Notes
- Representations forms

3.6. The Pre-Submission Local Plan was publicised using the following methods:

- A [press release](#) was issued following the endorsement of the Pre-Submission Local Plan by Council on 17th July 2024
- An advanced notice of the publication period was sent to 1,513 consultees approximately one week before the start of the publication period either by email or letter – see Appendix 3. Where emails bounced back on either the advanced notice email or the consultation email the Council made concerted efforts to find alternative email addresses or to find a postal address.
- An advertisement was placed in the Aldershot News and Mail on July 31st and the Surrey Advertiser on 2nd August – see Appendix 4.
- On Wednesday 7th August, when publication became live, an initial 1,595 stakeholders were contacted via Inovem, and 283 were contacted via MS Outlook totalling 1,878 stakeholders. It should be noted that this includes more than one contact from some organisations. For the publication email see Appendix 5.
- Two videos relating to the Local Plan publication were prepared and posted on the Council's YouTube account. These were a [Pre-Submission Local Plan Introductory Video](#) by the Council's Portfolio Holder for Homes, Planning & Enforcement and a [Pre-Submission Local Plan Briefing](#).
- A [press release](#) was issued on 7th August, the start of the Publication period and sent to 13 media outlets. This was uploaded to the Council's website, and shared on X and LinkedIn. The Introductory Video was also shared on Facebook and Nextdoor.
- Information regarding Publication was included on the Council's [Consultation page](#).
- An article was included in the all Members Briefing bulletin on 8th August 2024 advising them of the Publication (Appendix 6).
- An email banner was created to go on all Surrey Heath emails. (Appendix 7).
- Posters were placed on all Council owned notice boards during August (see Appendix 8) covering every ward in the Borough.
- Information was posted on the Council's social media accounts (Facebook (6 posts), X (2 posts), LinkedIn (2 posts) and Nextdoor (2 posts)) at the start of, and during, the publication period. See examples at Appendix 9.
- Information was included in the Council's 7th Issue of its [e-newsletter](#) on 16th August 2024 (704 subscribers).
- Information was posted on the Council's Contact Centre Screens.



3.7. In addition to the above the Council also:

- Held virtual briefings for all Councillors on 10th June and 11th July 2024
- Engaged the Council’s Community Development Manager in confirming contacts for Hard-to-reach groups
- Held a virtual briefing for Parish Councils on 22nd July 2024.

3.8. The Council is aware that the press release was published on [UK Property Forums](#) on 9th August 2024.

3.9. Information on the total audience reached via social media and the website is set out below:

Table 2: Social Media and Website Engagement

Source	Total audience reached
Social Media	FaceBook – 9,675 X (Twitter) – 847 LinkedIn – 704 NextDoor – 7,889 Total – 19,115 (may include duplicates)
Website	4,591 views
YouTube video views	Local Plan Introductory Video, Cllr Ashbery – 306 views Local Plan Briefing video – 161 views



4. Representations Received

- 4.1. A total of 70 stakeholders responded to the Local Plan, making a total of 286 representations as set out in Tables 3 and 4 below:

Table 3: Specific Consultee Respondents
(as defined in the Town and Country Planning (Local Planning)(England) Regulations 2012)

Respondent Organisation/Name	Respondent ID
Bracknell Forest Council	55780769
Chobham Parish Council	19899073
Environment Agency	19283937
Frimley Health NHS	55791521
Guildford Borough Council	19285217
Hart District Council	19285377
Historic England	19285601
Homes England	19285729
National Gas	55802337
National Grid	55802433
National Highways	55788545
Natural England	42033025
Network Rail	55788833
NHS Frimley and Surrey Heartlands	54787169
NHS Property Services	55790337
Royal Borough of Windsor and Maidenhead	19304673
Runnymede Borough Council	55636929
Rushmoor Borough Council	55790913
Surrey County Council	19304577
Tandridge District Council	19301857
Thames Water	41965281
Waverley Borough Council	19304993
Woking Borough Council	19304737



Table 4: General Consultation Body Respondents
(as defined in the Town and Country Planning (Local Planning)(England) Regulations 2012)

Respondent Organisation/Name	Respondent Type	Respondent ID
Abri Group	Developer / Landowner	38928673
Anglesea Capital	Developer / Landowner	55781601
Bell Cornwell	Developer / Landowner	55791105
Bloor Homes	Developer / Landowner	55790785
Brooks & Allen	Developer / Landowner	55319905
Churchill Living and McCarthy Stone	Developer / Landowner	55791649
Kingsbury Investment and Development Group	Developer / Landowner	55784929
Knowles Property Group	Developer / Landowner	55796353
Murphy Family	Developer / Landowner	55948193
Persimmon Homes	Developer / Landowner	39477697
Peter Weatherhead Planning	Developer / Landowner	19621377
Pond Family	Developer / Landowner	55796193
Redrow Homes	Developer / Landowner	50298177
Retirement Villages Group	Developer / Landowner	55658945
Rumsby Investments Ltd	Developer / Landowner	55796385
SageHaus Living	Developer / Landowner	55783745
SCWW3	Developer / Landowner	55659233
Somerston Development Projects Ltd (SDPL)	Developer / Landowner	39484257



Thakeham Homes	Developer / Landowner	20198241
Vistry Group	Developer / Landowner	55796577
Chilton Frimley Ltd (Mike Riding)	Business Interest	55686561
Longcross Partnership	Business Interest	39704705
ADP Fairoaks	Business Interest	55800481
Netflix UK	Business Interest	39536289
UCB	Business Interest	39605953
Lavignac Securities	Business Interest	55781537
Sport England	Interest Group	39521313
English Rural Housing Association	Interest Group	55785121
Home Builders Federation	Interest Group	20211169
Theatres Trust	Interest Group	19304897
Surrey Wildlife Trust	Interest Group	20013025
Chobham Poor Allotment Society	Local / National Charity	55638049
Sustrans	Local / National Charity	55093761
Chobham Rugby Club	Local Group	40368321
West End Village Society	Local Group	19291073
Windlesham Heathpark Wood Group	Local Group	19294977
Susan Middleton	Resident	20276001
Trevor Sleep	Resident	55593057
Anja Boyce	Resident	55595681
David Chesneau	Resident	19291009
David Natolie	Resident	19723553
Karen Sinclair-Williams	Resident	39257857
Philip Marsden	Resident	55785057
Suzanne Swadling	Resident	54906465
Tony Murphy	Resident	19285441
William Parke	Resident	55050337
Chris Kirk	Resident	19433249

4.2. Copies of all representations are available from the Council's Local Plan webpage.



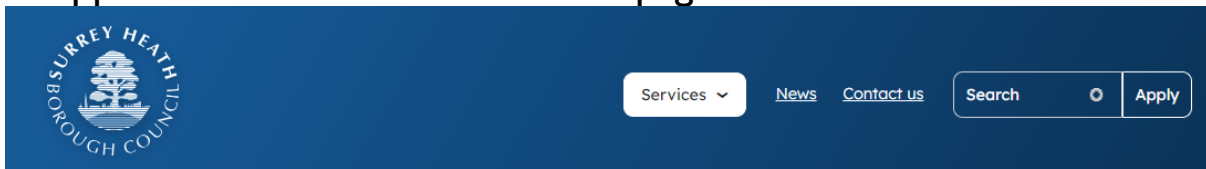
5. Summary of Main Matters raised

- 5.1. The Council has prepared a separate document setting out the Main Issues raised by the representations and including the Council's summary response. This can be viewed from the Council's Local Plan webpage.
- 5.2. In response to the representations the Council has prepared a Schedule of Proposed Main Modifications setting out a number of changes that the Council consider would aid the clarity and accuracy of the Local Plan. These proposed Modifications have not been subject to consultation and do not form part of the submitted Plan, but are provided for the consideration of the appointed Local Plan Inspector during the Examination process.



6. Appendices

Appendix I – Pre-Submission webpage



[Home](#) » [Planning and building control](#) » [Planning policy](#) » [Development plan](#)

New Local Plan

Information about the new Local Plan 2019-2038, including the consultation process and next steps.

View documents
and comment on
the consultation
portal

Surrey Heath Borough Council is preparing a new Local Plan to cover the period up to 2038. Once adopted, the Surrey Heath Local Plan would play an important role in shaping Surrey Heath's future including how our town and villages develop, protecting and enhancing our natural environment, developing our local economy, improving leisure and visitor facilities, and supporting more sustainable forms of travel.

What is a local plan?

The Surrey Heath Local Plan will set out a vision for how Surrey Heath will develop as a place up to 2038. It looks at our future needs for development and provides guidance as to where it will go and what it will look like. Our Borough Councillors and our planning officers will use it to help them decide whether to approve or refuse planning applications in our Borough.

Related Links

- [View the current Local Plan](#)
- [View the Local Plan evidence base](#)



Publication of Local Plan

The Council is now publishing the next version of the Surrey Heath Local Plan, known as the 'Pre-Submission' or 'Regulation 19' version for comments. This version has been informed by the responses we received to the Local Plan consultations held in spring and summer 2022 as well as findings from our updated evidence base and input from other stakeholder engagement.

This Pre-Submission version of the Local Plan is being made available for comments from 7 August at 12 noon to 20 September 2024 at 12 noon. This is the final opportunity to comment on the Plan before it is submitted to the Secretary of State for independent Examination.

We have already taken account of comments made on earlier versions of the Local Plan so representations at this stage should only be made on matters of legal and procedural compliance, soundness and conformity with the Duty-to-Cooperate. Guidance notes have been prepared to help you make representations and these can be viewed on the planning policy consultation portal.

How to view documents

As well as publishing the Pre-Submission Local Plan for comments we are also publishing a Sustainability Appraisal, Policies Map and Policy Mapping booklet for comments. These and other key supporting documents can be viewed on our planning policy consultation portal.

During the publication period core documents can be viewed in hard copy during normal opening hours at the following venues.

This is also set out in our Statement of Representations Procedure and Statement of Fact.

[Statement of Representations Procedure and Statement of Fact.pdf \(PDF, 171.42KB\)](#)



Locations

Surrey Heath Borough Council Offices

Address: Surrey Heath House, Knoll Road, Camberley, GU15 3HD

Opening times: Monday to Friday 9am to 1pm for face-to-face visits.

Bagshot Village Community Library

Address: High Street, Bagshot, GU19 5AH.

Opening times: Monday, Tuesday, Wednesday, Friday – 2pm until 5pm; Thursday and Saturday – 10am until 1pm.

[Visit the Bagshot Village Community Library webpage on the Surrey County Council website \(external link\)](#)

Camberley Library

Address: Knoll Road, Camberley, GU15 3SY.

Opening times: Monday, Wednesday, Thursday Friday – 9:30am until 5:30pm; Tuesday – 9:30am until 7pm; Saturday – 9:30am until 5pm.

[Visit the Camberley Library webpage on the Surrey County Council website \(external link\)](#)

Frimley Green Library

Address: Beech Road, Frimley Green, Camberley, GU16 6LQ.

Opening times: Tuesday, Thursday, Friday - 10am until 1pm and 2pm until 5pm.

[Visit the Frimley Green Library webpage on the Surrey County Council website \(external link\)](#)

Lightwater Library

Address: 83A Guildford Road, Lightwater, GU18 5SB.

Opening times: Tuesday and Friday - 10am until 1pm and 2pm until 5pm; Saturday – 10am until 1pm.



[Visit the Lightwater Library webpage on the Surrey County Council website \(external link\)](#)

Bisley Parish Council

Viewing by appointment with the Parish Clerk at Bisley Parish Pavilion

Telephone: 07917 417957

[Visit the Bisley Parish Council website \(external link\)](#)

Chobham Parish Council

Address: Parish Pavilion, Chobham Recreation Ground, Station Rd, Chobham, GU24 8AJ

Opening times: Mondays, Wednesdays and Thursdays 9:30am to 4:00pm

[Visit the Chobham Parish Council website \(external link\)](#)

West End Parish Council,

Address: The Sports Pavilion, Benner Lane, West End, GU24 9JP

Opening times Monday to Thursday 8:30am to 5pm

[Visit the West End Parish Council website \(external link\)](#)

Windlesham Parish Council

Address: The Council Office, The Avenue, Lightwater, GU18 5RG

Opening times: Monday – Friday 9:00am – 13:00 pm (open access) & 13:00 – 16:00 by appointment only

[Visit the Windlesham Parish Council website \(external link\)](#)

Evidence supporting the preparation of the Local Plan can be viewed on our [Local Plan evidence base webpage](#).

We have also prepared a short video presentation summarising the Local Plan and how to comment and a longer video presentation on the Local Plan content. These can be viewed on the [Surrey Heath Borough Council YouTube channel \(external link\)](#).



How to make comments

Comments must be received by 12 noon on 20 September 2024.

The Council will not accept representations received after the deadline. The Council cannot accept anonymous representations.

We strongly encourage representations to be made online using our consultation portal. Further information on how to make representations, including representation forms and guidance notes can be found on the [planning policy consultation portal](#).

Earlier consultation

Regulation 18 Draft Local Plan: Preferred Options (2019-2038)

The Council consulted on a Regulation 18 Draft Local Plan: Preferred Options version of the local plan for an eight-week period, from 12pm on Monday 14 March to Monday 9 May 2022. The consultation has now closed. However, you can find out more information about the consultation and the questions asked on our consultation portal.

Draft Surrey Heath Local Plan Additional Site Allocations for Gypsy and Travellers and Travelling Showpeople (2019-2038) Regulation 18

The Council consulted on additional site allocation options for Gypsy, Traveller and Travelling Showpeople accommodation. The consultation ran from Monday 8 August, from 12pm to Monday 19 September 2022. The consultation has now closed. You can find out more information about the consultation on our consultation portal.

Earlier consultation comments

Following the close of the consultations, we have analysed the comments submitted and these have informed the content of the Pre-Submission Local Plan (2019-2038): (Regulation 19).

We have published a Consultation Statement which provides a summary of the issues that have been raised alongside our response to these.

Next steps

Following the close of the Publication period duly made representations, as well as the Local Plan and supporting documents will be submitted to the Secretary of State for independent Examination.

Further detail on the Local Plan timetable can be found in the [Local Development Scheme](#). The preparation of a Local Plan is a long process that goes through a number of key stages. Our Local Development Scheme (LDS) sets out the timetable for the preparation of the local plan through to its adoption.



Appendix 2 – Inovem webpage

Pre-Submission Surrey Heath Local Plan (2019-2038): (Regulation 19)



Surrey Heath Borough Council is in the process of preparing a new Local Plan.

Once adopted, the Surrey Heath Local Plan (2019-2038) will play an important role in shaping Surrey Heath Borough's future - how our town and villages develop, protecting and enhancing our natural environment, developing our local economy, improving leisure and visitor facilities, and supporting more sustainable forms of travel. The Local Plan will provide policies against which planning applications in the Borough are assessed.

The Council is now publishing the next version of the Surrey Heath Local Plan, known as the 'Pre-Submission' or 'Regulation 19' version for comments.

Publication

The Local Plan and supporting documents are published for comments from **12:00 noon on Wednesday 7th August to 12:00 noon on Friday 20th September 2024**.

The Pre-Submission Surrey Heath Local Plan (2019-2038): (Regulation 19) document, and accompanying Sustainability Appraisal and Non-Technical Summary, Local Plan Policies Map and Mapping Booklet, can be found under 'Consultation Documents' below.

Key support documents can also be found below and further background evidence documents on [Surrey Heath Borough Council's website](https://www.surreyheath.gov.uk).



How to view documents and make comments

Documents can be viewed online below and also in hard copy at locations across the Borough. These can be viewed on the Statement of Representations Procedure and Statement of Fact.

At this stage in the Local Plan process comments should focus on whether the Plan is legally compliant and whether it is 'sound'. The tests of soundness are set out in national planning policy and will form the basis against which the Plan is assessed at Examination.

We would strongly advise reading our [Guidance Notes](#) on making representations which provides more detail on these matters.

We would encourage comments to be made on-line using the [Online Response Form](#), which is quick and easy if you are registered to our Publication page. However, a [representation form](#) can also be filled in and emailed to us at planning.consultation@surreyheath.gov.uk or printed and posted to us with the following address:

Planning Policy and Conservation Team,
Planning Services,
Surrey Heath Borough Council,
Surrey Heath House,
Knoll Road,
Camberley, GU15 3HD.

We cannot accept representations after the deadline and we cannot accept anonymous representations.

Privacy Statement

To view our privacy statement and understand how we may collect, use, store, and transfer personal data, please visit the Council's [website](#).

Publication Documents

- [Pre-Submission Surrey Heath Local Plan \(2019-2038\): \(Regulation 19\)](#)
- [Sustainability Appraisal](#)
- [Sustainability Appraisal Non-technical Summary](#)
- [Policies Map](#)
- [Mapping Booklet](#)



What happens next?

Following the close of the Publication period duly made responses, as well as the Local Plan and supporting documents will be submitted to the Secretary of State for independent Examination.

Further detail on the Local Plan timetable can be found in the [Local Development Scheme](#).

Contact Information

Email: planning.consultation@surreyheath.gov.uk

Customer Contact Centre: 01276 707 100

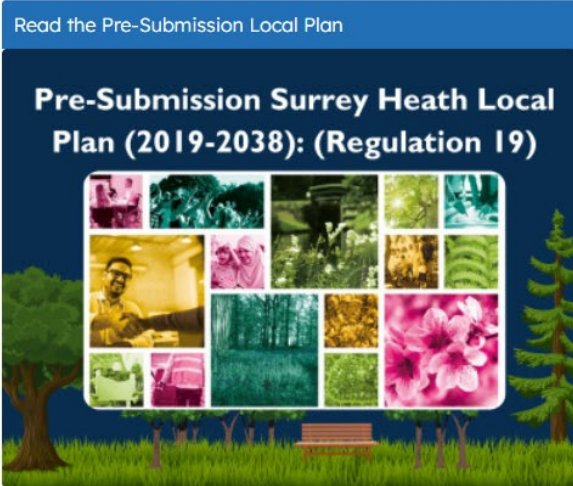
Pre-Submission Surrey Heath Local Plan (2019-2038): (Regulation 19)

Welcome to Surrey Heath Borough Council's publication of the Pre-Submission Regulation 19 Local Plan. At this stage in the Local Plan process, comments should focus on whether the Plan is legally compliant and whether it is 'sound'. The tests of soundness are set out in national planning policy and will form the basis against which the Plan is assessed at Examination. We would strongly advise reading our [Guidance Notes](#) found below, on making representations which provides more detail on these matters.

Days left to make representations

42 2 0
days hours minutes





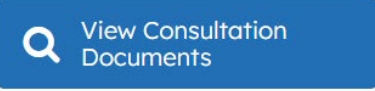
- [Current Development Plan](#)
- [The Pre-Submission Surrey Heath Local Plan \(2019-2038\): \(Regulation 19\)](#)
- [Next steps](#)

Other consultation documents

The Sustainability Appraisal (SA) considers the impacts that the Local Plan is likely to have on environmental, social, and economic objectives.

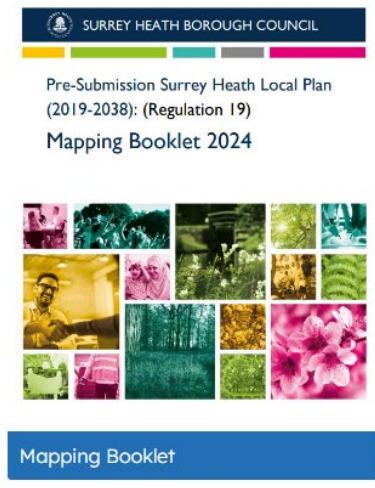
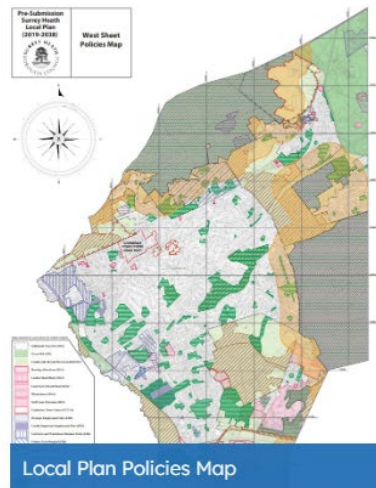
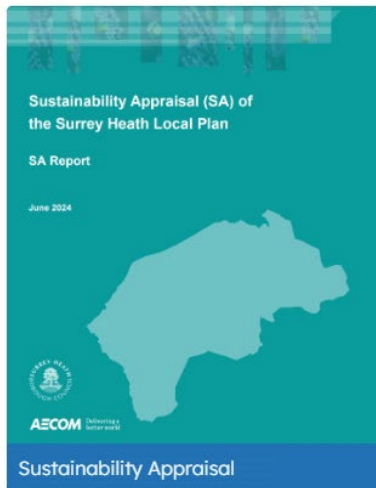
The Local Plan Policies Map shows the location of policies and allocations.

The Mapping Booklet highlights the changes of the location of policies and allocations compared to the existing Policies Map.



Where to find physical copies of documents

- [Council Office](#)
- [Libraries in Surrey Heath](#)
- [Parish Councils](#)



Pre-Submission Local Plan Introductory Video



In this video, Councillor Alan Ashbery, the portfolio holder for Sustainable Transport & Planning, provides an introduction to the Pre-Submission Local Plan.

New Local Plan: Pre-Submission Publication Webinar



In this Pre-Submission Webinar, the Planning Policy & Conservation team at Surrey Heath Borough Council take you through the new Pre-Submission Local Plan, and provide detail on the current stage of local plan-making, and on emerging Local Plan policies.

Frequently asked questions

What is a Regulation 19 Publication? ▾


What is a Local Plan? ▾

Why is the Local Plan being updated now? ▾

I have already made comments previously, will they count? ▾

What are the tests of soundness? ▾

 Evidence Base

 Previous consultations

 Current Local Plan



SURREY HEATH BOROUGH COUNCIL



Timeline



Opened
7 Aug 2024 at 12:00

Closes
20 Sep 2024 at 12:00

Consultation Documents



Pre-Submission Surrey Heath Local Plan (2019-2038): (Regulation 19)
Published Pre-Submission Local Plan for representations.



Online Response Form - Surrey Heath Local Plan (2019 - 2038): Pre-Submission
Use this Online Response Form to make your representations.



Pre-Submission Surrey Heath Local Plan (2019-2038): (Regulation 19)
PDF version of the Pre-Submission Surrey Heath Local Plan (2019-2038): (Regulation 19).



Sustainability Appraisal (SA) of the Surrey Heath Local Plan
The Sustainability Appraisal is a mechanism for considering and communicating the effects of an emerging plan, and alternatives with a view to minimising adverse effects and maximising the positives. Sustainability Appraisals are required for Local Plans.



Sustainability Appraisal (SA) of the Surrey Heath Local Plan - Non-technical Summary
Non-technical summary of the Sustainability Appraisal for the Surrey Heath Local Plan.



Policies Map 2024
The Policies Map is a national requirement which illustrates geographically the application of policies in Local Plans.



Mapping Booklet 2024
The Mapping Booklet shows how the 'adopted policies map' would be amended by the policies within the emerging Local Plan, and how they update policies from the Core Strategy 2012.



Supporting Documents



[Statement of Representations Procedure and Statement of Fact](#)

The Statement of Representations Procedure and Statement of Fact provides information about the Pre-Submission Surrey Heath Local Plan, where physical copies of consultation documents can be read, and advises where further guidance on making representations can be found.



[Guidance Notes for Making Representations/Comments](#)

The Regulation 19 consultation requires specific comments on whether the Pre-Submission Local Plan legally complies with the NPPF, the Duty to Co-operate, and the test of 'soundness'. This document contains information and resources on how to make your representation on these three key elements.



[Surrey Heath Habitats Regulations Assessment](#)

The Habitats Regulations Assessment's objective is to identify any aspects of the Plan that may result in Likely Significant Effects and adverse effects on the integrity of the National Site Network. Habitats Regulations Assessments are required for Local Plans.



[Consultation Statement 2024](#)

The Consultation Statement sets out how the Council has undertaken consultation under Regulation 18 of the Town and Country Planning (Local Planning) (England) Regulations 2012, to inform the preparation of a new Local Plan for Surrey Heath.



[Consultation Statement 2022 Regulation 18 - Appendix 3](#)

This Interim Consultation Statement sets out how Surrey Heath Borough Council (SHBC) undertook consultation and engagement on Issues, Options and Preferred Options (IOP Local Plan) in 2018 to inform the preparation of a new Surrey Heath Local Plan. It describes the key issues raised in that consultation and how the findings of the consultation have been taken into account in the preparation of the Draft Surrey Heath Local Plan: Preferred Options (2019 – 2038).



[Consultation Statement 2024 - Summary of, and Response to Draft Plan Representations \(March-May 2022\) - Appendix 4](#)

This appendix of the Consultation Statement, in accordance with Regulation 19 of the Town and Country Planning (Local Planning)(England) Regulations 2012, sets out how stakeholders have been engaged in the Local Plan process to date and how that engagement has informed the emerging Local Plan.



[Consultation Statement 2024 - Summary of, and response to further GT&TS Representations \(August-September 2022\) - Appendix 5](#)

This appendix of the Consultation Statement in accordance with Regulation 19 of the Town and Country Planning (Local Planning) (England) Regulations 2012, sets out how stakeholders have been engaged in the Local Plan process on Gypsies, Travellers, and Travelling Showpeople to date, and how that engagement has informed the emerging Local Plan.
















[Consultation Statement Appendix 5 Annex 1 - Summary of key issues raised in respect of Land South of Broadford Lane, Chobham](#)



[Consultation Statement Appendix 5 Annex 2 - Summary of key issues raised in respect of Bonds Drive Extension, Chobham](#)



-  [Equalities Impact Assessment 2024](#)
Surrey Heath Borough Council is committed to equalities and diversity, and its approach is set out in the Achieving Equity Strategy. This Equalities Impact Assessment lists all parts and policies in the Pre-Submission Local Plan and assesses what impact they have on protected characteristics defined in the Equality Act 2010.
-  [Duty to Cooperate Statement of Compliance](#)
The Statement of Compliance demonstrates how the Council has met the requirements of the Duty to Cooperate in the production of the Surrey Heath Local Plan.
-  [Statement of Common Ground with Hart District Council 2024](#)
-  [Statement of Common Ground with Rushmoor Borough Council 2024](#)
-  [Statement of Common Ground with Natural England 2024](#)
-  [Statement of Common Ground with the Environment Agency 2024](#)
-  [Statement of Common Ground with Surrey County Council 2024](#)
-  [Statement of Common Ground with National Highways 2024](#)
-  [Statement of Common Ground with Thames Water 2024](#)
-  [Spatial Strategy Topic Paper](#)
The purpose of this document is to provide an overview of how the spatial strategy has been developed across the plan-making process for the Pre-Submission Local Plan.
-  [Interim Sequential & Exception Tests for Site Allocations](#)
-  [Housing Topic Paper](#)
The Housing Topic Paper covers the local housing need and requirements for Surrey Heath, housing supply and trajectory, flexibility in the supply of housing, unmet need, and the five year housing land supply.
-  [Specialist and Accessible Housing Topic Paper](#)
The Specialist and Accessible Housing Topic Paper addresses the demand and supply of older person's housing, and accessible housing for individuals with disabilities and requiring the use of a wheelchair.





[Gypsies, Travellers, and Travelling Showpeople Topic Paper](#)

The purpose of the Gypsies, Travellers, and Travelling Showpeople topic paper is to set out how the approach to accommodation for Gypsies, Travellers and Travelling Showpeople, as set out within the Pre-Submission Local Plan, has been developed.



[Green Belt Exceptional Circumstances Topic Paper](#)

The purpose of this topic paper is to set out in clear terms the specific factors that the Council considers amount to the 'exceptional circumstances' needed to justify the amendments to the Surrey Heath Green Belt boundary, proposed through the Pre-Submission Local Plan.



[Employment Topic Paper](#)

The Employment Topic paper sets out the future floorspace needs for different types of employment land, and the capacity to meet this needs in the Borough over the plan period.



[Space Standards Topic Paper](#)

The Space Standards Topic Paper sets out the background policy on space standards and good design, identifies the jurisdiction for the inclusion of space standards and their impact on viability, and includes an assessment of new homes in Surrey Heath against nationally described space standards.



[Thames Basin Heaths Special Protection Area Topic Paper](#)

The Thames Basin Heaths SPA topic paper provides background information and policy on the TBH SPA, how the SPA affects the Borough, and explains the implications of the SPA on the preparation of the Pre-Submission Surrey Heath Local Plan.



Appendix 3 – Advanced Notice of Publication email

Pre-Submission Surrey Heath Local Plan (2019-2038): (Regulation 19) - Advanced Notice of Publication Period

To all Stakeholders,

Surrey Heath Borough Council endorsed Publication of the Pre-Submission Surrey Heath Local Plan (2019-2038): (Regulation 19) on 17th July 2024. Further information is set out in the [Council's press release](#).

This email is to give you advanced notice that the Publication period will run from **7th August 12 noon to 20th September 12 noon**.

Details of how to sign up, ready to make representations when the Publication period starts, are available [here](#).

If you have any queries regarding the Local Plan and the Publication process, please get in touch with the Planning Policy team via email at planning.consultation@surreyheath.gov.uk or by calling 01276 707100.

Kind regards,

Planning Policy and Conservation Team



Planning Services
Finance and Customer Service Directorate
Surrey Heath Borough Council
Surrey Heath House, Knoll Road, Camberley, Surrey, GU15 3HD
Tel: 01276 707100
Email: planning.consultation@surreyheath.gov.uk
Web: www.surreyheath.gov.uk



Appendix 4 – Advertisements

Aldershot News and Mail

URN: 228437023-01 Date: 2024-07-31 Section: Main
Advertiser: SURREY HEATH BC Page: 28/32



28 NEWS & MAIL WEDNESDAY JULY 31 2024

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SURREY HEATH BOROUGH COUNCIL

Pre-Submission Surrey Heath Local Plan

2021 - 2036 (Revised 17)

Plans and Consultation Planning (Public Notice)

2024-2025 (Pre-Submission)

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Traffic & Roads

THE SURREY COUNTY COUNCIL

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<p>Waverley Cranleigh Neighbourhood Plan 2021-2032 Section 38A (1) and (3) Planning and Compulsory Purchase Act 2004 (as amended) and Regulation 18 & 20 of the Neighbourhood Planning (General) Regulations 2012 (as amended)</p> <p>Following the positive referendum result on 20th June 2024, Waverley Borough Council has decided to 'make' the Cranleigh Neighbourhood Plan 2021-2032 ('the Plan') under Section 38A(1) of the above Act.</p> <p>A Referendum relating to the Plan was held on Thursday 20th June 2024. The referendum question was: "Do you want Waverley Borough Council to use the Neighbourhood Plan for Cranleigh to help it decide planning applications in the neighbourhood area?" Paragraph 38A (1)(a) of the 2004 Act as amended requires that the Council must 'make' a Neighbourhood Plan if more than half of those voting have voted in favour of the plan. 87.7 % of those who voted supported the Plan.</p> <p>The Plan was 'made' by the Assistant Director of Planning Development under delegated authority on 19 July 2024. The decision statement under Regulation 19 of the above Regulations giving the reasons for this decision, and a copy of the made Cranleigh Neighbourhood Plan 2021-2032 can be viewed on the Waverley Borough Council website at https://www.waverley.gov.uk/CranleighNP/</p> <p>Hard copies can be inspected at: The Reception, Council Offices, The Bury, Godalming, GU7 1NR Cranleigh Library If you would like further information, please contact the Planning Policy team on 01483 521291 or by email at planningpolicy@waverley.gov.uk</p> <p>Case Officer: Brian Assistant Director of Planning Development Waverley Borough Council 2024</p>	<p>Guildford Borough Council The Local Planning Authority has received the following applications for a Major Development, a Development/Altering a Listed Building or a Building in a Conservation Area, Historic Park & Garden or a Cuscutum. These applications may be viewed online at www.guilford.gov.uk or at Midweek House during normal office hours. Representations should be made in writing within 21 days of the publication date of this notice to Director of Planning and Regeneration, Planning Services, Guildford.</p> <p>24P/00071 4 Lower Edgemoor Road, Guildford Division of a two storey extension (following demolition of existing extension) to facilitate reconfiguration of 8 existing flats together with construction of detached car port (following demolition of existing detached garage) and raised decking and fencing permission. The application plans and details will be displayed on the Council's Website at www.edgemoor.gov.uk</p> <p>24P/00080 22 Siphon Road, Guildford Single storey side extension. 24P/00085 The Green Slips, The Street, Witleigh, Guildford Listed Building Consent of the property currently approved and built under application 24P/01120 as Class 2 (Commercial, Business and Service) to Class C3 (Dwellinghouse). 24P/00092 Rowden Cottage, 26 Lantier Road, Guildford 2 Lower Northfield, Church Lane, Silbury Hill, West Clewley, Guildford, listed building consent for the replacement of PVC windows with timber sash windows, rejoining of external brickwork, alterations and extension to front steps and railings, replacement front door, replacement and alterations to door surrounds, internal alterations to include removal of wall studs and sitting cupboard, internal reconfigurations, siting of entrance into existing kitchen, and changes to landscaping. The applicant also seeks to demolish basement flat with the existing (description amended 22/07/2024). 24P/01001 Oakley Avenue, The Street, West Clewley, Guildford internal works to 1/2 (description by Design/Plan Mark Amendments) of planning permission 21P/01000 approved 17/02/2021, to remove and the parking area adjoining a Park Mark footpath. 24P/01006 Trenwithers, Stone Lane, Stone, Guildford Fire resistance covering of the rear and extension of artificial ledge to the front following removal of the existing canopy structure in the rear. 24P/01007 17 Manor Way Guildford Single storey front and side extension, new first floor front window, new doors to existing rear bay.</p>	<p>Elbridge The following applications have been received for proposals which affect a Listed Building, Conservation Area or notice under Article 2 (Major Developments). Details may be inspected at the Town Planning Division, Civic Centre, High Street, Esher between 9.00am and 5.00pm Monday to Friday. Any written representations to be made to me within the 21 days of publication of this notice. Please note that in accordance with the Local Government (Access to Information) Act 1985, any representations received will be made available for public inspection. The application plans and details will be displayed on the Council's Website at www.elbridge.gov.uk</p> <p>Kim Toplefield Strategic Director Date of issue: 2 August 2024</p> <p>2024164800 Wilby House 4 St Johns Road East Molesey Surrey KT5 8JH Retrospective landscaping and works to front driveway</p> <p>202417758A World Station-Korean Presbyterian Church Health Road (Blybridge Surrey KT13 8TS) Listed Building Consent: Removal of rear door and fire door to main entrance, replacement of internal liquid, removal of electrical services and heating equipment, and internal reconfiguration works including secondary glazing to windows, insertion of plasterboard and door at first floor and door new locks to main entrance door in association with planning application 2022/0772</p> <p>202417758B World Station-Korean Presbyterian Church Health Road (Blybridge Surrey KT13 8TS) Rectification of car park, boundary fencing, external lighting, handrail and installation of metal grills to lightboxes in association with application for Listed Building Consent: 2022/0772</p> <p>202417758C 23 Felham Avenue East Molesey Surrey KT5 9BJ Rear dormer window to provide access to the roof space, roof modifications and solar panels.</p>	<p>SURREY HEATH BOROUGH COUNCIL Pre-Submission Surrey Heath Local Plan 2023 - 2038: Representations 19 Terms & Conditions of the Pre-Submission (Regulation 19) Publication of Local Plan</p> <p>The Pre-Submission Surrey Heath Local Plan (2019-2038) (Regulation 19) (the Pre-Submission Local Plan) sets out the long term vision and strategy for the local and location of new developments in Surrey Heath Borough, including new homes, over the period up to 2038. It sets out how new development will be sustainably accommodated whilst preserving important environmental assets. The Pre-Submission Local Plan contains planning policies and site allocations which will be used to determine planning applications in the Borough.</p> <p>Representations on the Pre-Submission Local Plan between 13:00 noon Wednesday 7th August and 5:00 noon Friday 26th September 2024. No representations will be considered after this deadline.</p> <p>Submission Requirements: Between the dates above, copies of the Pre-Submission Local Plan and supporting documents, including the representation form, will be: • Available to view on the Council's website at www.surreyheath.gov.uk • Available for inspection during normal opening hours (Monday to Friday 9am to 5pm for face-to-face visits) at Surrey Heath Borough Council Offices, Surrey Heath House, Knoll Road, Canterbury GU15 1HD. • Available for inspection at local libraries during opening hours. • Available for inspection subject to an agreed time at Parish Council offices.</p> <p>Paper copies of the Pre-Submission Local Plan can be requested for a charge, from the Planning Policy team at Surrey Heath Borough Council by telephoning 01276 707100 or emailing planning.consultation@surreyheath.gov.uk</p> <p>Notice of Representations Representations must be provided in writing. The preferred method is through the online consultation portal or as the Council's Regulation 19 representation form. Please note that anonymous responses will not be accepted.</p> <p>Further information on making representations and the Pre-Submission Local Plan publication can be found on the Local Plan website and consultation portal. Hard copies of the representations form are also available from the business above.</p> <p>Representations can be emailed to planning.consultation@surreyheath.gov.uk, posted or hand delivered to Planning Policy and Conservation, Planning Services, Surrey Heath Borough Council, Surrey Heath House, Knoll Road, Canterbury GU15 1HD.</p> <p>Please note that copies of the comments received will be available for the public to view and cannot be treated as confidential. Data will be processed and held in accordance with the Data Protection Act 1998. Further information on how we handle your data can be found on the Council's website.</p> <p>Representations at this stage should only be made on the legal and procedural compliance of the Pre-Submission Surrey Heath Local Plan and the contents of the Pre-Submission Local Plan and whether the Pre-Submission Local Plan is in conformity with the Duty to Cooperate. Guidance notes have been prepared to help you make representations and these can be viewed on the Local Plan website.</p> <p>When making your representations you can be added to be notified of the following: • The submission of the Local Plan for independent consultation. • The publication of the Inspector's recommendations. • The adoption of the Surrey Heath Local Plan.</p> <p>All representations received within the statutory consultation period will be submitted to the Executive of Surrey Heath, who will appoint an Inspector to carry out an independent examination of the Plan.</p> <p>Further Information For more information on our Local Plan website, email us at planning.consultation@surreyheath.gov.uk or contact the Planning Policy team on 01276 707100</p>
<p>Waverley Egham & Weymouth Neighbourhood Plan 2013-2032 Section 38A (1) and (3) Planning and Compulsory Purchase Act 2004 (as amended) and Regulation 18 & 20 of the Neighbourhood Planning (General) Regulations 2012 (as amended)</p> <p>Following the positive referendum result on 20th June 2024, Waverley Borough Council has decided to 'make' the Egham & Weymouth Neighbourhood Plan 2013-2032 ('the Plan') under Section 38A(1) of the above Act.</p> <p>A Referendum relating to the Plan was held on Thursday 20th June 2024. The referendum question was: "Do you want Waverley Borough Council to use the Neighbourhood Plan for Egham & Weymouth to help it decide planning applications in the neighbourhood area?" Paragraph 38A (1)(a) of the 2004 Act as amended requires that the Council must 'make' a Neighbourhood Plan if more than half of those voting have voted in favour of the plan. 92.1 % of those who voted supported the Plan.</p> <p>The Plan was 'made' by the Assistant Director of Planning Development under delegated authority on 19 July 2024. The decision statement under Regulation 19 of the above Regulations giving the reasons for this decision, and a copy of the made Egham & Weymouth Neighbourhood Plan 2013-2032 can be viewed on the Waverley Borough Council website at https://www.waverley.gov.uk/EghamNP/</p> <p>Hard copies can be inspected at: The Reception, Council Offices, The Bury, Godalming, GU7 1NR Farnham Library If you would like further information, please contact the Planning Policy team on 01483 521291 or by email at planningpolicy@waverley.gov.uk</p> <p>Case Officer: Brian Assistant Director of Planning Development Waverley Borough Council 2024</p>	<p>Runnymede Borough Council Town and Country Planning Act 1990, The Planning (Listed Buildings and Conservation Areas) Act 1989.</p> <p>The following applications have been received for proposals which may affect a Listed Building and/or a Conservation Area, may be a Major Development and/or a Public Right of Way or an Environmental Statement has been submitted. Details may be inspected on line at www.runnymede.gov.uk. Any representations to be made in writing to planning@runnymede.gov.uk to be received within 21 days from the publication of this notice; one additional day will be given for each Bank Holiday falling within this period. Representations received are available for public inspection.</p> <p>R/24/0147 302 Woodham Lane, Addlestone, Surrey, KT15 2BZ Variation of condition 3 (approved plans) of Planning Permission R/21/1515 (Outline application with some matters reserved) for the demolition of existing garage and basement access area and erection of one & a half storey apartment block consisting of 10 one, one and two bedroom apartments and two retail units with associated access and parking.) to provide additional private amenity for flats, incorporate communal lift adjacent to stair core and minor internal layout revisions. To hereby clear the original service access to the rear of the site.</p> <p>Dated: 2nd August 2024, Victoria Gilson - Development Manager on behalf of Runnymede Borough Council.</p>	<p>Other</p> <p>PUBLIC NOTICE UNDER SECTION 12(2)(A) OF THE LOCAL GOVERNMENT ACT 1972 (AS AMENDED)</p> <p>Notice is hereby given that Mole Valley District Council pursuant to powers under Section 123 Local Government Act 1972, as amended, intends to grant a lease in Dominions of land near of Leatherhead Leisure Centre, Guildford Rd, Feltham, Leatherhead KT20 5AS for a term of 21 years for use as a public facility. A plan showing the land to be leased edged red is available for inspection free of charge Monday to Friday during usual business hours at the Council Offices, Pipershoe, Reigate Road, Dorking, RH4 1SJ or you can request a copy of the plan by email to planning@moleread.gov.uk</p> <p>Any objections to the proposed lease should be made in writing to the Principal Asset & Projects Manager at the Council's address above or by email to planning@moleread.gov.uk by 5pm on 2nd August 2024.</p> <p>Kevin Simonsen Chief Executive 01323 740000</p>	<p>Goods Vehicle Licensing</p> <p>GOODS VEHICLE OPERATORS LICENSING</p> <p>Car-Come Coachworks Limited of Unit 2 Challenge Road, Bedford, TW18 1AX, is applying for a licence to use Unit 2 Challenge Road, Bedford, TW18 1AX as operating centre for 2 goods vehicles and 0 trailers.</p> <p>Owners or occupiers of land (including buildings) near the operating centre(s) who believe that their use or enjoyment of that land would be affected, should make written representations to the Traffic Commissioner at Hilbert House 288 Hereford Lane Leeds LS9 6SP stating their reasons, within 21 days of this notice. Representations must be of the same time send a copy of their representations to the applicant at the address given at the top of this notice. A Guide to Making Representations is available from the Traffic Commissioner's Office.</p>

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Appendix 5 – Publication email and letter

Pre-Submission Surrey Heath Local Plan (2019-2038): (Regulation 19)

To all Stakeholders,

Pre-Submission Surrey Heath Local Plan 2019-2038 under Regulation 19 of the Town and Country Planning (Local Planning) (England) Regulations 2012 (as amended)

Surrey Heath Borough Council is preparing a new Local Plan which will guide the scale and location of new development in the Borough up to 2038. The Local Plan contains planning policies and site allocations which, once adopted, will be used to determine planning applications in the Borough.

The Council is now publishing the next version of the Local Plan, known as the 'Pre-Submission' or 'Regulation 19' version for comments and we are writing to you as someone who has previously engaged in the Local Plan process or are a statutory consultee.

Representations are invited on the Pre-Submission Local Plan, on changes to the Local Plan Policies Map and to the Sustainability Appraisal. The period for making representations runs from **12 noon Wednesday 7th August to 12 noon Friday 20th September 2024**. Representations will not be considered after this time.

The Publication documents along with details as to how to make comments can be found from links on the Council's [Local Plan webpage](#). Supporting evidence can be found on the [Local Plan evidence page](#). At this stage in the Local Plan preparation process, representations should be based on the 'legal compliance' and 'soundness' of the Local Plan. Further details on these are found in the Representations Guidance Notes available from the above webpage. Further details on the tests of soundness can be found in paragraph 35 of the [National Planning Policy Framework \(2023\)](#).

As well as being available on our website, the documents can be viewed in hard copy at a number of locations across the Borough. These locations are set out in the Statement of Representations Procedure and Availability of Documents set out at the end of this notification email. A PDF document version of the Statement of Representation Procedure and Availability of Documents (incorporating the Statement of Fact) is also available [here](#). This is the final opportunity for you to make comments on the Local Plan. Following the close of the publication period, the Council will submit the Local Plan, the representations received and the evidence base to Government for examination by an independent Planning Inspector.



Please note that we cannot accept anonymous comments and that comments will be published with your name but not personal details such as email or postal address. Further information on how the Council handles your data can be found on our [Privacy page](#).

If you have any queries regarding the Local Plan and the Publication process, please get in touch with the Planning Policy team via email at planning.consultation@surreyheath.gov.uk or by calling 01276 707100.

Kind regards,

Planning Policy and Conservation Team

Planning Policy and Conservation Team



Planning Services
Finance and Customer Service Directorate
Surrey Heath Borough Council
Surrey Heath House, Knoll Road, Camberley, Surrey, GU15 3HD
Tel: 01276 707100
Email: planning.consultation@surreyheath.gov.uk

Web: www.surreyheath.gov.uk

Pre-Submission Surrey Heath Local Plan (2019 – 2038): Regulation 19

Statement of Representation Procedure and Availability of Documents (incorporating the Statement of Fact)

Town and Country Planning (Local Planning (England) Regulations 2012 (as amended): Regulation 19: Publication of Local Plan

Title of this notification

The title of the document that is subject to Publication and which the local planning authority intends to submit to the Secretary of State is: Pre-Submission Surrey Heath Local Plan 2019-2038: (Regulation 19). A PDF document version of the Statement of Representation Procedure and Availability of Documents (incorporating the Statement of Fact) is also available [here](#).

Subject Matter

The Pre-Submission Surrey Heath Local Plan 2019-2038: (Regulation 19) (the Pre-Submission Local Plan) sets out the long-term vision and strategy for the level and location of new development in Surrey Heath Borough, including new homes, over the period up to



2038. It sets out how new development will be sustainably accommodated whilst protecting important environmental assets. The Pre-Submission Local Plan contains planning policies and site allocations which will be used to determine planning applications in the Borough.

Area Covered

The Pre-Submission Local Plan covers the whole of the administrative area of Surrey Heath Borough.

Period of Publication for Representations

Representations are invited on the Pre-Submission Local Plan between **12:00 noon Wednesday 7th August and 12:00 noon Friday 20th September 2024**. No representations will be considered after this time/date.

Document Availability

Between the dates above, copies of the Pre-Submission Local Plan and supporting documents, including the representation form, will be:

- Available to view on the [Council's website](#)
- Available for inspection during normal opening hours at the locations listed below:
-

Surrey Heath Borough Council Offices, Surrey Heath House, Knoll Road, Camberley, GU15 3HD

- Opening times: Monday to Friday 9am to 1pm for face-to-face visits.

Bagshot Village Community Library, High Street, Bagshot, GU19 5AH.

- Opening times: Monday, Tuesday, Wednesday, Friday – 2pm until 5pm; Thursday and Saturday – 10am until 1pm.

Camberley Library, Knoll Road, Camberley, GU15 3SY.

- Opening times: Monday, Wednesday, Thursday Friday – 9:30am until 5:30pm; Tuesday – 9:30am until 7pm; Saturday – 9:30am until 5pm.

Frimley Green Library, Beech Road, Frimley Green, Camberley, GU16 6LQ.

- Opening times: Tuesday, Thursday, Friday - 10am until 1pm and 2pm until 5pm.

Lightwater Library, 83A Guildford Road, Lightwater, GU18 5SB.

- Opening times: Tuesday and Friday - 10am until 1pm and 2pm until 5pm; Saturday – 10am until 1pm.

Bisley Parish Council

- Viewing by appointment with the [Parish Clerk](#) Tel: 07917 417957 at Bisley Parish Pavillion

Chobham Parish Council, Parish Pavilion, Chobham Recreation Ground, Station Rd, Chobham, GU24 8AJ

- Opening times: Mondays, Wednesdays and Thursdays 9:30am to 4:00pm

West End Parish Council, The Sports Pavilion, Benner Lane, West End, GU24 9JP

- Opening times Monday to Thursday 8:30am to 5pm

Windlesham Parish Council, The Council Office, The Avenue, Lightwater, GU18 5RG

- Opening times: Monday – Friday 9:00am – 13:00 pm (open access) & 13:00 – 16:00



by appointment only

Please note the opening times may be subject to change and should be checked before attending.

Paper copies of the Pre-Submission Local Plan can be requested for a charge, from the Planning Policy team at Surrey Heath Borough Council by telephoning 01276 707100 or emailing planning.consultation@surreyheath.gov.uk.

Making a Representation

Representations must be provided in writing. The preferred method is through the online [consultation portal](#) or on the Council's Regulation 19 representation form. Please note that anonymous responses will not be accepted.

Further information on making representations and the Pre-Submission Local Plan publication can be found on the [Local Plan webpage](#) and [consultation portal](#). Hard copies of the representations form are also available from the locations above.

Representations can be emailed to: planning.consultation@surreyheath.gov.uk, or posted or hand delivered to:

Planning Policy and Conservation
Planning Services
Surrey Heath Borough Council
Surrey Heath House
Knoll Road
Camberley, Surrey, GU15 3HD

Please note that copies of the comments received will be available for the public to view and cannot be treated as confidential. Data will be processed and held in accordance with the Data Protection Act 1998. Further information on how we handle your data can be found on the [Council's website](#).

Representations at this stage should only be made on the legal and procedural compliance of the Pre-Submission Surrey Heath Local Plan, the soundness of the Pre-Submission Local Plan and whether the Pre-Submission Local Plan is in conformity with the Duty-to-Cooperate. Guidance notes have been prepared to help you make representations and these can be viewed on the Local Plan webpage.

When making your representations you can be asked to be notified of the following:

- the submission of the Local Plan for independent Examination;
- the publication of the Inspector's recommendations;
- the adoption of the Surrey Heath Local Plan.
-

All representations received within the statutory consultation period will be submitted to



the Secretary of State, who will appoint an Inspector to carry out an independent examination of the Plan.

Further Information

For more information visit our [Local Plan webpage](#), email us at planning.consultation@surreyheath.gov.uk or contact the Planning Policy team on 01276 707100.



Appendix 6 – Extract from Member Bulletin 8 August 2024

vulnerable communities, monitoring and responding to information about potential tensions, and helping people to feel safe in their local area. We will continue to do so, amplifying the Police’s messaging, while condemning violence, racism and criminal behaviour.

.....

The Publication of the **Pre-Submission Surrey Heath Local Plan (2019-2038): (Regulation 19)** started on Wednesday 7 August at 12 noon and closes at 12 noon on Friday 20 September. The Pre-Submission Local Plan sets out a strategy of supporting sustainable growth balanced against environmental protection, as endorsed at Full Council on 17 July.

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[More on the Local Plan](#)



Appendix 7 – Email Banner




**Our Pre-Submission Local Plan (2019-2038)
has been published.**

For more info visit [surreyheath.gov.uk/draftlocalplan](https://www.surreyheath.gov.uk/draftlocalplan)




Appendix 8 – Poster placed on Borough Notice Boards

SURREY HEATH BOROUGH COUNCIL
LOCAL PLAN UPDATE
Our Pre-Submission Local Plan
(2019-2038) has been published.



To view the documents and submit
comments before **20 September** visit
surreyheath.gov.uk/draftlocalplan



Appendix 9 – Extracts from Social media posts Local Plan Facebook post 7 August 2024



Surrey Heath

Published by Surrey Heathbc



· 7 August · 🌐

■ Pre-Submission Local Plan published

Surrey Heath Borough Council has today published its Pre-Submission Local Plan (2019-2038), also known as Regulation 19 Stage.

The Pre-Submission Local Plan, shaped by extensive local consultation and engagement (at the Regulation 18 Stage), outlines a comprehensive and balanced vision for Surrey Heath, ensuring sustainable growth while addressing environmental constraints.

Watch our video where Cllr Alan Ashbery, Surrey Heath Portfolio Holder for Homes, Planning and Enforcement, gives an update on the latest stage in the Local Plan process.

Representations on the Local Plan Pre-Submission document can be submitted to the council during the six-week publication period from 7 August to noon on 20 September 2024.

We've already acted on feedback on earlier versions, so comments should be focused around the legal compliance of the plan, and if it meets the test of national policy.

The proposed plan is published on our website, and printed copies are also available at libraries and the council offices.

Visit <https://www.surreyheath.gov.uk/.../develop.../new-local-plan> for more information.



Councillor Alan Ashbery
Surrey Heath Borough Council



Facebook Post 20th August 2024



Surrey Heath

Published by Surrey Heathbc

20 August · 🌐

We have published our Pre-Submission Local Plan (2019-2038).

Having an up-to-date Local Plan means that the Council can approve much needed new development in the best locations as well as challenge proposals, if and when needed, in less desirable locations.

Representations on the Local Plan Pre-Submission document can be submitted to the council until noon on 20 September 2024.

We've already acted on feedback on earlier versions, so comments should be focused around the legal compliance of the plan, and if it meets the test of national policy.

The proposed plan is published on our website at

<https://www.surreyheath.gov.uk/.../develop.../new-local-plan> and printed copies are also available at libraries and the council offices.

The banner features the council's logo and name at the top. Below is a grid of 15 images: a person in a wheelchair, a stone building, a person walking a dog, a house, a construction site, a person in a wheelchair, a street scene, a house, a person in a wheelchair, a street scene, a house, a person in a wheelchair, a street scene, a house, and a person in a wheelchair. The text 'LOCAL PLAN UPDATE' is prominently displayed at the bottom.

